



इंडियन रेलवे कैंटरिंग एवं टूरिज़्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-नवरत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Navratna)

CIN-L74899DL1999GOI101707, E-mail : info@irctc.com, Website : www.irctc.com

File No.: IRCTC/CO/PROC(GOOD)/2/2025/PnT/CO
(Computer No. 49885)

Dated 10.09.2025

M/S Pioneer Infocom
3rd Floor, 319, Vardhman Diamond Plaza,
Plot No-3,DB Gupta Road, Motia Khan, New Delhi, -110055
ContactNo:9717598680
Email Id:Pioninfocom@gmail.com,

Sub: - Letter of Award for Rate Contract for Supply of Epson Ink & Toners at IRCTC Corporate Office New Delhi.

Ref: - i. GEM BID GEM BID GEM/2025/B/6478500 Opened on 01.08.2025.
ii. GeM Contract No. GEMC-511687786989897 dt. 04.09.2025

With reference to above, IRCTC is pleased to Award Rate Contract for Supply of Epson Ink & Toners at IRCTC Ltd., Corporate office, New Delhi at the below mentioned consignee address:

AGM/IT
IRCTC Ltd, Corporate office,
4th Floor, Tower-D, World Trade Centre,
Nauroji Nagar, New Delhi-110029

The accepted rates and other details are as under:

SN	Category name	Per Unit Price in Rs. (Incl. of taxes)	Qty. (in nos.)	Total Amt. in Rs. (incl. of taxes)
1	Cartridge Toner_ T0371_Black	810	10	8100
2	Cartridge_Toner_ T0372_Cyan	460	8	3680
3	Cartridge_Toner_ T0373_Magenta	460	8	3680
4	Cartridge_Toner_ T0374_Yellow	460	8	3680
5	Cartridge_Maint_ Cartridge_L6190	760	6	4560
6	Cartridge_Toner_ T008_Black	860	70	60200
7	Cartridge_Toner_ T008_Cyan	750	55	41250
8	Cartridge_Toner_ T008_Magenta	750	55	41250
9	Cartridge_Toner_ T008_Yellow	750	55	41250
	Cartridge_Toner_Maint_ Cartridge_L6460	980	20	19600
Total				227250
Amount in Words: Rupees Two Lakh Twenty Seven Thousand Two Hundred Fifty Only				



International Year
of Cooperatives

10/09/25

पंजीकृत कार्यालय : चतुर्थ तल, टावर डी, वर्ल्ड ट्रेड सेंटर, नौरोजी नगर, नई दिल्ली-110029. दूरभाष : 011-26181550, 26181551
Registered Office : 4th Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi-110029. Tel.: 011-26181550, 26181551


You are advised to deposit Security Deposit of **Rs.11,363/-** within 15 days from the issue of the letter of award (in the form of Demand Draft/FDR/NEFT/RTGS/BG in favour of "Indian Railway Catering and Tourism Corporation Limited" drawn on scheduled commercial bank payable at New Delhi which shall have validity of **16 Months**.

Terms and conditions:

1. **Contract Period: - This Rate Contract is for One (01) Year. The Purchaser reserves the right to extend the contract for an additional Three Months and to increase the quantity by up to 25%, in accordance with GeM Terms and Conditions.**
2. Supplies will be required on a quarterly basis, as per the demand note (**Annexure-V**) issued by the consignee. The supplier shall deliver the required items within 15 days from the date of issuance of the demand note.
The seller shall be solely responsible for ensuring the quantity and quality of the products delivered, as well as for timely delivery. In case of any damage during transit or any defect noticed at the time of use by the purchaser, the seller shall be responsible for replacing the damaged or defective material/product at no additional cost to the purchaser.
3. Failure to supply the material within the stipulated period shall entitle IRCTC for the imposition Liquidated Damages without assigning any reasons @ 1/2% (half per cent) of the value of the delayed item, per week (or part thereof) of the delay, subject to a maximum of 5% (five per cent) of the total contract value, unless extension is obtained in writing from the office on valid ground before expiry of delivery period.
4. After supplies are approved and taken over by the IRCTC, bidder shall issue the GST Tax Invoice clearly mentioning the basic value and GST including GSTN nos. of the both parties i.e. IRCTC & Supplier legibly typed and duly signed for the supply actually accepted by IRCTC should be submitted in terms of the requirement placed by IRCTC.
5. Payment will be released by cheque/NEFT to the Contract holder.
6. Payment will be made after delivery, inspection, installation and acceptance of the supply by the consignee or his Authorized Representative.
7. It is advised to supplier that they should register their firm on IRCTC's vendor portal for releasing of payments.
8. To execute the agreement within 15 days from the date of Letter of Award with the consignee **AGM/IT ,IRCTC Ltd, Corporate office,4th Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi-110029** on non-judicial stamp paper of Rs.100/-. Till signing of agreement, terms & conditions of bid document and Letter of Award will form an integral part.
9. This LoA shall be subject to outcome of any litigation, if any, pending before any Court of Competent jurisdiction.
10. All other Terms & Conditions will remain same as per the tender document.

For any further query, Corporate office, IT department, IRCTC Ltd., 4th Floor, Tower-D, World Trade Centre, Nauroji Nagar, New Delhi-110029 may be contacted.

Please acknowledge this LOA.


(Jaspal Singh)
Mgr./Tendering

Copy to: AGM/IT- For information and uploading on IRCTC and CPP portal please.